



## Job Description

**Job Title:** Product Trainer

**Reporting to :** Lead Trainer

**Division/Department:** Support

**Location:** Vikhroli, Mumbai

**Experience:** Fresher or min 6 months

**Education:** Graduate

**Language:** English / Hindi

### **Job Responsibilities:-**

- Training Program Designing
- Training Analysis
- Delivering Trainings
- Training Evaluation
- Organization Content Creation
- Improvement and Feedback Mechanism
- Stakeholder Engagement
- Career Advancement
- Quality Assurance Processes

### **Skills Required :-**

- Confidence to deliver trainings
- Good communication skills
- Excellent MS Office skills
- Good grasping power